

MINUTES  
WILLOW FORK DRAINAGE DISTRICT

May 14, 2015

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on May 14, 2015, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Ken Braden, Mike Serrett, and Robert Stowe, residents of the District; Rich Rankin of Severn Trent Services, Inc.; Matt Klein of TBG Partners; Yvonne Arceneaux and Dray Holeman; Fran Matuska of F. Matuska, Inc.; Lou Triche, Shay Walker, and Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the April 9, 2015, meeting. After review and discussion, Director Robinson moved to approve the minutes. Director Poulter seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Stowe asked the Board to attend the June 22 NRC meeting. Mr. Braden thanked the Board for their attendance at the bridge dedication. Mr. Klein stated the bridge contractor has five days to complete the punchlist items.

Mr. Serrett reported there were ant mounds near the new bridge. In response to questions from Mr. Serrett, Mr. Robinson stated the District has a 50-year lease for the Willow Fork Park site.

SECURITY SERVICES

Director Poulter reported on security activities.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He stated he will bring a five-year plan for inspection and repair of the major outfalls to the next meeting.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Poulter seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S RORT

Ms. Matuska distributed the tax report, a copy of which is attached, and reviewed the annual renewal of the tax collector agreement with Fort Bend County. Director Robinson moved to approve the tax report and annual renewal of the tax collection agreement. Director Smith seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Mattingly reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Mattingly reviewed a proposal to repair a backslope and pipeline swale for \$6,000. The Board concurred to delay the repair until after Gulf South is finished with its repair.

After review and discussion, Director Robinson moved to approve the operator's report, the June mowing, and the action items. Director Renberg seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Ms. Hopper reviewed the engineer's report, a copy of which is attached.

Ms. Hopper updated the Board regarding the water quality project and stated Mr. Wempe recommended approval of Pay Estimate No. 3 in the amount of \$101,517.12 and a 19-day time extension.

Ms. Hopper stated the MS-4 action item list is attached to the engineering report.

Director Renberg then moved to approve the engineer's report, the pay estimate, and the time extension. Director Poulter seconded the motion, which carried unanimously.

PARK MATTERS

Mr. Klein updated the Board regarding Exploration Park and stated he had no items for approval.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including newspaper articles a legislative update, and the Fort Bend Flood Management Association. Director Ward stated the Central Green second birthday party was a success. After discussion, the Board reviewed the action items.

There being no other business to come before the Board, the meeting was adjourned.



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Secretary, Board of Directors

(SEAL)



ACTION LIST

1. The Board will next meet on June 11, 2015, at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

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