

MINUTES
WILLOW FORK DRAINAGE DISTRICT
PARK MATTERS

April 27, 2016

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in special session, open to the public, on April 27, 2016, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

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|---------------|--------------------------|
| Richard Ward | President |
| April Renberg | Vice President |
| Joe Robinson | Secretary |
| Dan Smith | Assistant Vice President |
| John Poulter | Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Neal Stillman, Robert Serrett, Mike Price, Steve Talecki, Tim Schauer, Robert Stowe, and Ken Braden, residents of the District; Yvonne Arceneaux, Parks Director; Dray Holeman, Assistant Parks Director; Bob Wempe of AECOM; Fran Matuska of F. Matuska, Inc.; Matt Klein of TBG Partners ("TBG"); Joe Mattingly and Dawn Mouton of Champions Hydro-Lawn, Inc. ("Champions"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

MINUTES

The Board first reviewed the minutes of the March 23, 2016, parks Board meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM THE PUBLIC

Director Ward reported there has been no report of flooding as a result of the historic rain event which occurred on April 18, 2006.

In response to a question from Mr. Serrett, Mr. Klein stated a walkway from Willow Fork Park along the ditch on the Cinco Ranch side is included in Phase II of the Park Plan.

Mr. Stowe reported on street flooding during the recent rain event. He reported HOA sprinkler systems were damaged by persons driving through the medians.

Director Ward explained the streets are part of the overall drainage system.

Mr. Robinson stated a historic event occurred upstream and that the District's engineer can update the Board at the next drainage meeting regarding how the drainage system performed during and after the event.

SECURITY SERVICES

Director Poulter reported on security matters. He stated there was significant teenage activity at Exploration Park, and the deputies noted several repeat offenders. Director Renberg reported on the new video security system to be installed at the Willow Fork Park and Exploration Park.

Director Poulter then moved to approve the report and security payments. Director Renberg seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Director Poulter seconded the motion, which passed by unanimous vote.

REPORT FROM CHAMPIONS

Mr. Mattingly discussed maintenance of Central Green, Falcon Ranch Trail, and Exploration Park. He reviewed an estimate to repair the step stone lights for an estimated cost of \$15,435.00. He also reviewed pictures of an area for the fence to be extended at Exploration Park. Mr. Mattingly reported Champions is coordinating the swing repair and reshaping of the hill at Exploration Park. Director Renberg then moved to approve the report, the electrical repairs at Central Green, the additional fencing at Exploration Park for a cost not to exceed \$25,000, and the action items. Director Smith seconded the motion, which carried unanimously.

REPORT FROM TBG PARTNERS

Mr. Klein reported on landscape architect matters.

Mr. Klein updated the Board regarding Willow Fork Park and reviewed and recommended approval of Pay Estimate No. 5 in the amount of \$335,392.29, payable to The Millis Group, Inc.

Mr. Klein updated the Board regarding the status of easements.

Mr. Klein reviewed preliminary numbers for additional parking space for security vehicles, a bathroom, and storage. Discussion ensued regarding additional facilities to be constructed at Willow Fork Park.

Director Smith then moved to approve the report, pay estimate, and authorize an expenditure of up to \$12,000 to extend the slab for the security building, stubbing up the water and sewer line, and extension of the water line. Director Poulter seconded the motion, which carried unanimously.

ENGINEERING REPORT

Mr. Wempe stated the bond application has been declared administratively complete.

Mr. Robinson reported street cleaning after the rain event was done by Storm Water Solutions, LP, for a cost of \$2,500.

In response to questions from Mr. Braden, Mr. Klein stated pedestrians will be able to access the emergency access bridge for entry to Willow Fork Park, and Mr. Robinson stated catch and release fishing will be allowed.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux updated the Board regarding Central Green matters.

PARKS COMMITTEE RECOMMENDATIONS

The Board discussed a request from Mr. Rogers to add landscaping along his fence line. Mr. Klein stated he and Mr. Mattingly would accompany Director Renberg to visit Mr. Rogers. Director Ward stated he would let Mr. Rogers know about the planned visit.

NEW PROJECTS

No new projects were presented for consideration.

CURRENT EVENTS

Director Robinson stated he had no new current events.

LEASES, EASEMENTS, AND OTHER REAL ESTATE MATTERS

There was no discussion on this item.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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