

MINUTES
WILLOW FORK DRAINAGE DISTRICT

February 24, 2016

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in special session, open to the public, on February 24, 2016, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Mike Price, Neal Stillman, Ken Braden, and Robert Stowe, residents of the District; Yvonne Arceneaux, Parks Director; Dray Holeman, Assistant Parks Director; Katie Mullins of F. Matuska, Inc.; Bob Wempe of AECOM; Matt Klein of TBG Partners ("TBG"); Lou Triche and Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

MINUTES

The Board first reviewed the minutes of the January 27, 2015, Board meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

SECURITY SERVICES

Director Poulter reported on security matters. He stated there was significant teenage activity at Exploration Park last Saturday and that he requested the officers to beef up patrolling at that location on Saturday nights.

Director Poulter updated the Board regarding his research for security options and stated he made a recommendation to the Parks Committee. Director Renberg stated the Parks Committee is reviewing the information and will have a recommendation to the Board in the near future. Director Poulter then moved to

approve the report and security payments. Director Renberg seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Mullins reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Poulter seconded the motion, which passed by unanimous vote.

REPORT FROM CHAMPIONS HYDRO-LAWN

Mr. Mattingly discussed maintenance of Central Green, Falcon Landing Trail, and Exploration Park. He stated removal of the pavers at Central Green in front of the stone wall and replacement with concrete is complete. He stated that the electrical contractor will start repairs later in the week. Discussion ensued regarding the condition of the artificial turf. Mr. Klein stated he would research options and report back to the Board. Mr. Mattingly stated the blue blocks need to be cleaned and will research the best way to clean them. He also recommended power washing the pavilion at Exploration Park. The Board concurred power washing of the pavilion should only be done as needed. Director Smith then moved to approve the report and action items. Director Renberg seconded the motion, which carried unanimously.

REPORT FROM TBG PARTNERS

Mr. Klein reported on landscape architect matters.

Mr. Klein updated the Board regarding Willow Fork Park and reviewed and recommended approval of Pay Estimate No. 3 in the amount of \$170,981.61, payable to Millis. He also reviewed and recommended approval of Change Order No. 1 in the amount of \$469,610.02 to add in alternate items deleted from the original award.

Mr. Klein updated the Board regarding Exploration Park and reviewed and recommended approval of Pay Estimate Nos. 14, 15, 16, and 17 and Final, payable to D. L. Meacham.

Mr. Klein updated the Board regarding the status of easements.

Mr. Robinson reviewed a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Change in Scope, Release of Funds from Escrow, and Use of Surplus Funds (the "Resolution"). After review and discussion, Director Smith moved to (i) approve the application and adopt the Resolution; (ii) approve the pay estimate; and (iii) approve the change order, subject to receipt of 1295 and necessary easements. Director Renberg seconded the motion, which passed by unanimous vote.

Director Smith then moved to approve the report. Director Renberg seconded the motion, which carried unanimously.

ENGINEERING REPORT

Mr. Wempe updated the Board regarding engineering matters. A copy of the engineer's report is attached.

Mr. Wempe updated the Board regarding Willow Fork Park and stated he had no items for approval.

Mr. Wempe updated the Board regarding the Willow Fork Park Access Road and reviewed and recommended approval of Pay Estimate No. 5 in the amount of \$110,000.

Director Smith then moved to approve the engineer's report and pay estimate. Director Renberg seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux updated the Board regarding Central Green matters, including a calendar of upcoming events and the budget.

PARKS COMMITTEE RECOMMENDATIONS

Director Renberg reviewed a proposal from Mr. Stillman to be a "friend" of Willow Fork Park. She asked the Directors and consultants to review and comment.

NEW PROJECTS

No new projects were presented for consideration.

CURRENT EVENTS

Director Robinson updated the Board regarding current events, including Typhoon Texas and Katy Boardwalk.

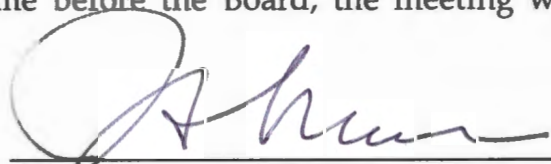
LEASES, EASEMENTS, AND OTHER REAL ESTATE MATTERS

There was no discussion on this item.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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