

MINUTES

WILLOW FORK DRAINAGE DISTRICT

April 13, 2017

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on April 13, 2017, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
John Poulter	Secretary
Dan Smith	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lisa Kinzel, Robert Serrett, Robert Stowe, Chip Entz, Mike Price, and Pam Jones, residents of the District; Ana Roman of K-Cam; Yvonne Arceneaux, Parks Director; Drew Holeman, Assistant to Ms. Arceneaux; Rich Rankin of Severn Trent Services, Inc.; Bob Wempe of AECOM; Matt Klein of TBG Partners; Fran Matuska of F. Matuska, Inc.; Lou Triche, Dawn Mouton, and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR"). Serrett?

APPROVE MINUTES

The Board reviewed the minutes of the previous meeting. Director Poulter moved to approve the minutes as amended. Director Robinson seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Ms. Roman presented the Board with a painting done for the Willow Fork Park grand opening. Mr. Serrett and Mr. Entz complemented the Board and Ms. Arceneaux for the successful grand opening of Willow Fork Park. Ms. Arceneaux stated approximately 10,000 people attended.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He updated the Board regarding ongoing repairs. Director Renberg moved to approve the report and invoice. Director Poulter seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Renberg seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Renberg moved to approve the tax report. Director Smith seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Schroeder reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Schroeder updated the Board regarding ongoing and completed repairs. He reviewed proposals for a slope repair on Va1 east of Peek Road, pipe replacement on Va9, and to repair block damage on Va9b.

After review and discussion, Director Poulter moved to approve the operator's report and the repair proposals. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe reviewed the engineer's report, a copy of which is attached.

Mr. Wempe stated a meeting was held with Richard Long of the U.S. Army Corps of Engineers. He stated the meeting was productive, and Mr. Long requested a copy of AECOM's model that was presented to the Board of Directors. He stated Mr. Long's office is taking the lead on the 216 Study, but is waiting on funding. Mr. Wempe stated he informed Mr. Long that the District wanted to stay engaged in the process. He stated a meeting will also be held with Harris County Flood Control. Mr. Wempe stated he will bring the AECOM report back to the Board for approval prior to providing a copy of it to outside entities.

Mr. Wempe updated the Board regarding the water quality project and stated a meeting was held with the contractor to discuss how to proceed. He stated he has requested the contractor to provide a schedule for completion. Mr. Wempe stated the revised plantings were also discussed. He stated the contractor will submit a change order for the revised scope, quantity adjustments, and remobilization costs. Mr.

Wempe stated the bottom plantings have been removed due to the constant water level. He stated the project may be complete as early as mid-May with good weather.

The Board reviewed the MS-4 action item list attached to the engineer's report.

After review and discussion, Director Poulter moved to approve the engineer's report and action items. Director Smith seconded the motion, which carried unanimously.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein updated the Board regarding Willow Fork Park. He stated over-seeding should occur within the next several weeks. Mr. Klein stated the contractor is addressing punch list items. He stated he will bring plans for the trails and bridge to the Park meeting.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux updated the Board regarding upcoming events.

DIRECTOR APPOINTMENT PROCESS

Director Ward stated Director Renberg is moving, and the Board will appoint a replacement director to fill the unexpired term after her resignation. The Board requested interested persons to send an email to Ms. Hopper. The Board concurred interested persons will be allowed to address the Board at the May 11 Board meeting to discuss their qualifications.


CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including the 85th Regular Session of the Texas Legislature and Katy Independent School District.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on May 11, 2017, at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

	<u>Minutes</u> <u>Page</u>
Storm sewer maintenance report.....	1
Bookkeeper's report.....	2
Tax report.....	2
Operator's report.....	2
Engineer's report.....	2