

MINUTES

WILLOW FORK DRAINAGE DISTRICT

February 9, 2017

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on February 9, 2017, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
John Poulter	Secretary
Dan Smith	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Robert Serrett, Anna Agnew, Robert Stowe, and Mike Price, residents of the District; Yvonne Arceneaux, Parks Director; Drew Holeman, Assistant to Ms. Arceneaux; Rich Rankin of Severn Trent Services, Inc.; Matt Klein of TBG Partners; Fran Matuska of F. Matuska, Inc.; Lou Triche, Dawn Mouton, and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Angela Lutz and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

Director Ward stated that the District was presented with an award for its parks at the Association of Water Board Directors winter conference.

APPROVE MINUTES

The Board reviewed the minutes of the previous meeting. Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Serrett reported the North Fort Bend Water Authority attended a Falcon Ranch meeting and explained its purpose and fees.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He updated the Board regarding ongoing repairs. Director Renberg moved to approve the report and invoice. Director Smith seconded the motion, which carried unanimously.

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BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Renberg seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Poulter moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board reviewed a proposed Resolution Concerning Exemptions from Taxation. The Board concurred to grant a \$50,000 exemption for persons over 65 and/or disabled. Director Robinson then moved to adopt the Resolution Concerning Exemptions from Taxation granting a \$50,000 exemption for persons over 65 and/or disabled. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Schroeder reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Schroeder updated the Board regarding ongoing and completed repairs. He stated he will bring proposals for Va9 repairs to the next meeting.

Ms. Mouton stated the new locks were installed on the bathroom doors at Willow Fork Park, and signs were installed regarding what items are flushable. She reviewed a proposal for Central Green electrical work. The Board asked for temporary lighting on the stage be installed while the work is underway.

After review and discussion, Director Smith moved to approve the operator's report and the proposal for electrical repairs. Director Renberg seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe reviewed the engineer's report, a copy of which is attached.

Mr. Wempe updated the Board regarding the water quality project and stated a meeting is scheduled with the contractor to discuss the status of seeding.

The Board reviewed the MS-4 action item list attached to the engineer's report.

After review and discussion, Director Poulter moved to approve the engineer's report and action items. Director Renberg seconded the motion, which carried unanimously.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein stated substantial completion inspections have occurred, and he hopes to close out the Willow Fork Park project within two to three days.

Mr. Klein updated the Board regarding the toddler playground at Exploration Park and stated no action was necessary.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux had nothing to report.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including the 85th Regular Session of the Texas Legislature, the AWBD conference, property taxes, and climate change.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



John C Poulter
Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on March 9, 2017, at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

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