

MINUTES
WILLOW FORK DRAINAGE DISTRICT

January 9, 2014

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on January 9, 2014, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Greg Sissel of BKD LLP; Yvonne Arceneaux; Mike Price, District resident; Rich Rankin of Severn Trent Services; Rose Montalbano of F. Matuska, Inc.; Pete Simpson of TBG Partners ("TBG"); Dennis Tiff and Shay Walker of Champions Hydro-Lawn, Inc. ("Champions"); Robert Wempe of AECOM Technical Services, Inc. ("AECOM"); and Annette Stephens and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the December 12, 2013, meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

AUDIT

Mr. Sissel next reviewed the audit for the fiscal year ended September 30, 2013. After review and discussion, and upon a motion by Director Robinson and a second by Director Renberg, the Board voted unanimously to approve the audit as discussed.

ANNUAL REIVEW OF INVESTMENT POLICY

Ms. Stephens stated the District must annually review its Investment Policy in accordance with the Public Funds Investment Act. The Board next conducted the annual review. After review and discussion, Director Robinson moved to adopt the

Resolution Regarding Annual Review of Investment Policy amending the District's Investment Policy. Director Renberg seconded the motion, which passed by unanimous vote.

ADOPT LIST OF QUALIFIED BROKER/DEALERS

Ms. Stephens reviewed an updated list of banks and broker/dealers and a Resolution Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. After review and discussion, Director Robinson moved to adopt the Resolution Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Director Smith seconded the motion, which passed by unanimous vote.

ANNUAL DISCLOSURE STATEMENT

Ms. Hopper then presented the Board with the annual disclosure statement for the Investment Officer/bookkeeper. She stated that the disclosure must be filed with the Texas Ethics Commission. After review and discussion, Director Renberg moved to approve the disclosure and to authorize filing of same with the Texas Ethics Commission. Director Smith seconded the motion, which passed by unanimous vote.

SECURITY SERVICES

Director Poulter reviewed the security report. He stated it was a relatively quiet month. After review and discussion, Director Poulter moved to approve payment of the officers. Director Smith seconded the motion, which carried unanimously.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached.

BOOKKEEPER'S REPORT

Ms. Montalbano reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Poulter seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Montalbano distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Tiff requested authorization to prepare three sinkholes and pipe failures on VA1 at Williams Elementary School for an estimated cost of \$33,750.00.

After review and discussion, Director Poulter moved to approve the operator's report, the repairs, and the February mowing. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Wempe next updated the Board regarding MS-4 Year 7 implementation items and distributed the Year 7 task list. He stated there will be some modifications to the program once the new permit is received.

Mr. Wempe updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Wempe updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

Mr. Wempe stated a draft permit has been received from the U.S. Army Corps of Engineers for the water quality project.

Mr. Wempe next updated the Board regarding the storm water quality project along the Diversion Channel. The Board discussed and concurred the purpose of the project is to achieve general water quality improvements. He stated the pilot program is intended to control erosion; minimize the use of fertilizers and pesticides; control floatables and sediment deposits; and avoid increases in flooding potential by widening the channel and regrading the slopes; creating a more natural waterway and meandering path; installing cascading rings with wetland vegetation to trap floatables, debris, and sediment; and using wetland and more natural vegetation to minimize the need for mowing and the use of fertilizers and herbicides.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 Year 7 action items and the Year 7 task list. Director Smith seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MATTERS

Director Joseph updated the Board regarding Association matters.

ATTENDANCE AT STORM WATER QUALITY CONFERENCE

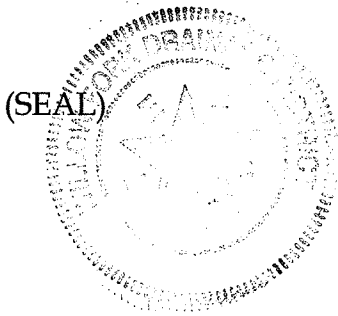
The Board next considered attending a storm water quality conference. After discussion, Director Renberg moved to authorize any interested director to attend the conference. Director Robinson seconded the motion, which carried unanimously.


PARK MATTERS

Mr. Simpson updated the Board regarding the tree relocation along the Grand Parkway for the 32-acre park access road and reviewed and recommended award of a contract in the amount of \$154,852.00 to Environmental Design. After discussion, Director Smith moved to award the contract. Director Renberg seconded the motion, which carried unanimously. Ms. Stephens stated the public hearing for the 32-acre park will be on January 26, 2014, at 6:30 p.m., at the Cinco Golf Club.

ACTION ITEMS

There being no other business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on February 13, 2014 at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

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