

MINUTES
WILLOW FORK DRAINAGE DISTRICT

February 25, 2015

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in special session, open to the public, on February 25, 2015, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Mike Price and Robert Stowe, residents of the District; Yvonne Arceneaux, Parks Director; Katie Mullins of F. Matuska, Inc.; Bob Wempe of AECOM; Matt Klein of TBG Partners ("TBG"); Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

MINUTES

The Board first reviewed the minutes of the January 26, 2015, Board meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Renberg seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Stowe asked if the agreement with Katy Independent School District ("KISD") which requires construction of Willow Fork Park (previously known as the 32-acre park) be started by January, 2015, is still in force since construction did not begin by January, 2015. Mr. Robinson stated the District has undertaken construction activities related to the project, including relocation of trees and relocation of the Cinco Ranch High School Discus practice area prior to January, 2015, and the agreement is still in force. In response to a question from Mr. Stowe regarding possible early termination of the agreement by KISD, Mr. Robinson stated there is a small possibility, but it is not likely, that KISD would terminate the agreement since there is really no other viable use for the property due to access issues.

Director Ward stated he and Director Robinson went on a tour of District facilities, and there is an issue with erosion on the Willow Fork Channel near VA10

which needs to be addressed very soon as possible to prevent damage to the District's channel. Mr. Robinson stated Fort Bend County has been notified, and they have indicated they may not have the funds available to make the repair. He stated a meeting is scheduled with Commissioner Meyers on another matter, and he would discuss possible solutions with him at that meeting.

ENGINEERING MATTERS

Mr. Wempe stated he had nothing new to report at this time.

BOOKKEEPER'S REPORT

Ms. Mullins reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

REPORT FROM CHAMPIONS HYDRO-LAWN

Mr. Mattingly reviewed pictures of Central Green and Falcon Landing Trail maintenance. Mr. Mattingly reported on projects in progress, including drainage issues and landscape projects.

Discussion ensued regarding onsite storage at Central Green. The Board concurred to continue to research options.

REPORT FROM TBG PARTNERS

Mr. Klein reviewed the landscape architect's report, a copy of which is attached.

Mr. Klein updated the Board regarding Willow Fork Park and stated no action was necessary. He stated KISD has approved the revised plans. He stated bids are due March 20, 2015 at 2:00 p.m.

Discussion ensued regarding the access road for Willow Fork Park. Mr. Robinson stated Fort Bend County may not be able to construct the road because of the small confines and drainage issues. He stated a meeting will be held with Commissioner Meyers to discuss the alternatives.

Mr. Klein updated the Board regarding Exploration Park and reviewed and recommended approval of Pay Estimate No. 8 in the amount of \$218,151.05, payable to DL Meacham.

Mr. Klein updated the Board regarding design of the access road and parking for Exploration Park and stated TBG and ABHR are coordinating agreements with Fort Bend County.

Mr. Klein updated the Board regarding the pedestrian bridges at Cinco Ranch High School and reviewed and recommended approval of Pay Estimate Nos. 5 and 6 and Final in the amounts of \$269,897.40 and \$48,056.50, respectively, payable to Millis Development and Construction, Inc., and Change Order No. 2. He stated Pay Estimate No. 6 and Final will be held pending the final walk through and completion of the punchlist items.

Mr. Klein updated the Board regarding the Central Green security system and stated he had no items for approval.

Mr. Klein updated the Board regarding the pilot park and trail signage and recommended approval of Pay Estimate No. 1 in the amount of \$15,531.50, payable to ProWorx Inc.

Mr. Klein requested the Board to approve a proposal for additional design services by TBG Partners for Willow Fork Park.

Director Smith then moved to approve the report, and based on Mr. Klein's recommendation, approve the pay estimates, and change order, and the TBG proposal. Director Poulter seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux updated the Board regarding Central Green matters, including a calendar of upcoming events and the budget. She requested approval of a tent with the District logo for a cost of \$1,539.00. She also requested approval of contracts, subject to attorney review, for several engagements. She updated the Board regarding her search for a new part-time assistant. Ms. Arceneaux also reviewed a report regarding activities at Central Green for the previous year. After review and discussion, Director Renberg moved to approve the report, purchase of the tent, and the event contracts, subject to attorney review. Director Poulter seconded the motion, which carried unanimously.

RESOLUTION TO RELEASE FUNDS FROM ESCROW

Mr. Robinson requested authorization to submit an application to the Texas Commission on Environmental Quality to release funds to be held in escrow for the pedestrian bridges adjacent to Cinco Ranch High School. After review and discussion, Director Renberg moved to approve submission of the application and execution of the resolution. Director Smith seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

The Parks Committee had no recommendations.

NEW PROJECTS

No new projects were presented for consideration.

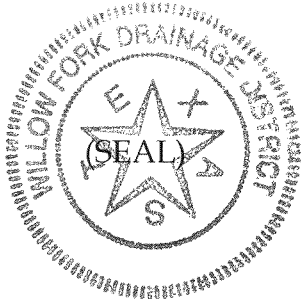
CURRENT EVENTS

Director Robinson updated the Board regarding tax exemptions granted by the City of Katy. He also discussed proposed legislation regarding homestead exemptions.

LEASES, EASEMENTS, AND OTHER REAL ESTATE MATTERS

There was no discussion on this item.

There being no other business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors