

MINUTES

WILLOW FORK DRAINAGE DISTRICT

July 13, 2017

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on July 13, 2017, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

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| Richard Ward | President |
| Dan Smith | Vice President |
| John Poulter | Secretary |
| Wendy Duncan | Assistant Vice President |
| Joe Robinson | Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Ken Braden, member of the public; Yvonne Arceneaux, Parks Director; Dray Holeman, Assistant to Ms. Arceneaux; Rich Rankin of Severn Trent Services, Inc.; Fran Matuska of F. Matuska, Inc.; Lou Triche, Shea Walker, and Dawn Mouton of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter moved to approve the minutes as amended. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Braden stated KISD's gate between the school and the Willow Fork Park parking lot stays locked. Ms. Stephens stated she would contact KISD to see if it can be unlocked during daylight hours or have it removed.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He stated the annual outfall inspection for the MS-4 permit will begin soon. Mr. Rankin stated the U.S. Division of Severn Trent was sold to American investors. He stated no action was necessary.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Duncan seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. No action was necessary.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Walker reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Walker updated the Board regarding ongoing and completed repairs.

ENGINEER'S REPORT

Mr. Klein reviewed the engineer's report, a copy of which is attached.

Mr. Wempe updated the Board regarding the water quality project and reviewed a change order to regrade the berms for \$64,154.46.

The Board reviewed the MS-4 action item list attached to the engineer's report.

Director Smith moved to approve the report and the change order to regrade the berms on the water quality project. The motion was seconded by Director Poulter and carried unanimously.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein updated the Board regarding park matters. In response to a question from Director Duncan, Ms. Mouton stated the trail contractor has been notified to clean up construction debris, including nails. Discussion ensued regarding a resident complaint about flowers being pulled out by the root at Willow Fork Park. Ms. Mouton stated a sheriff visited the home, and the persons did not realize it was a violation of park rules. She stated they were using the plants for medicinal purposes. Director Robinson moved to write a warning letter to the persons notifying them that defiling District property is a violation for which they could be fined. Director Poulter seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

There was no discussion on this matter.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including the Governor's town hall meeting.

Director Poulter updated the Board regarding the EPA and the NAFSMA conference, and the National Flood Insurance Program.

There being no other business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)

