

MINUTES
WILLOW FORK DRAINAGE DISTRICT

March 14, 2013

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on March 14, 2013, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, except Director Robinson, thus constituting a quorum.

Also present at the meeting were Mike Price and R.J. Linton, District residents; Julie Williams of Rathmann & Associates; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Matt Klein of TBG Partners ("TBG"); Dennis Tiff of Champions Hydro-Lawn, Inc. ("Champions"); Dan Edwards of AECOM Technical Services, Inc. ("AECOM"); and Angie Lutz and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the February 14, 2013, meeting. After review and discussion, Director Renberg moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

No one from the public wished to address the Board.

ADOPT RESOLUTION AUTHORIZING THE ISSUANCE OF THE DISTRICT'S REFUNDING BONDS, SERIES 2013

The Board next considered adopting a Resolution Authorizing the Issuance of the District's Refunding Bonds, Series 2013. After review, Director Renberg moved to adopt the Resolution Authorizing the Issuance of the District's Refunding Bonds, Series 2013, and proceed with the sale in an amount not to exceed \$10,000,000 and appoint Director Ward to execute the documents, contingent upon achieving a net present value savings of not less than 5%. Director Smith seconded the motion, which was approved by unanimous vote.

SECURITY SERVICES

Director Poulter reviewed the security report. Director Ward stated one of his neighbors reported several District signs were down and requested Mr. Tiff to investigate.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached. He stated MS-4 training will occur in the next several weeks.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

ANNUAL CONTINUING DISCLOSURE REPORT

Ms. Lutz stated that pursuant to the District's Continuing Disclosure Agreement in connection with the District's Bonds, the District is required to annually update and file with Electronic Municipal Market Access information concerning the District's taxes, operations, and the audit. She stated because the District is selling bonds, the District can file the District's Preliminary Official Statement and audit. After discussion, Director Renberg moved to approve the annual disclosure report. Director Smith seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Poulter moved to approve the tax report. Director Smith seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of ditches.

Mr. Tiff requested authorization to apply herbicide along the fence line along VA3C because homeowners have complained that weeds are growing through their fences.

Mr. Tiff reported on sign damage and missing signs. He stated Champions will repair at no cost.

Mr. Tiff requested the Board to consider engaging a professional trapper to catch hogs at a cost of \$3,125.00.00 plus \$125.00 for each hog caught.

After review and discussion, Director Renberg moved to approve the operator's report the repairs, to approve herbicide application along VA3C, and the April mowing. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Edwards submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Edwards updated the Board regarding the delineation of wetlands for the 32-acre tract leased from Katy Independent School District and other tracts.

Mr. Edwards next updated the Board regarding MS-4 Year 6 implementation items and distributed the Year 6 task list.

Mr. Edwards updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Edwards updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

Mr. Edwards requested approval of a proposal for a topographic survey for the 32-acre site, the Diversion Channel Park, and Phase II park projects.

Mr. Edwards updated the Board regarding the well work at Freedom Park being performed by WW Payton and presented a proposal for soil testing.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 Year 6 action items and the Year 6 task list, the HTS proposal, and the AECOM proposal. Director Smith seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MEETINGS MATTERS

Director Ward reported on the Cinco 12 meeting regarding the Grand Parkway.

PARK MATTERS, BOND APPLICATION, AND WEBSITE

Mr. Klein distributed an update of the Phase 1 Park projects, a copy of which is attached.

Mr. Klein updated the Board regarding the field improvement for the Freedom Park Baseball Complex and reviewed and recommended approval of Pay Estimate No.

4 in the amount of \$146,614.50, payable to Gulf Coast Landscape Services, Inc., and Change Order No. 3. Director Renberg then moved, based on Mr. Klein's recommendation, to approve the Pay Estimate and change order. Director Poulter seconded the motion, which passed by unanimous vote.

Mr. Klein updated the Board regarding the Freedom Park irrigation contract and recommended approval of Pay Estimate No. 3 in the amount of \$4,950.00, payable to Gulf Coast Landscape Services, Inc. Director Renberg then moved, based on Mr. Klein's recommendation, to approve the pay estimate. Director Poulter seconded the motion, which passed unanimously.

Mr. Klein updated the Board regarding design of the trails along VA3 at Cinco High School and VA3 at Falcon Ranch.

Mr. Klein updated the Board regarding the Community Green Project and reviewed and recommended approval of Pay Estimate No. 4 in the amount of \$189,149.00, payable to Tribble & Stevens, Change Order No. 2 for utility extension. Director Renberg moved to approve the pay estimate and change order. Director Poulter seconded the motion, which carried unanimously.

Mr. Klein reviewed pictures of the Diversion Channel Park Community Green, and Freedom Park.

Director Renberg then moved to approve the report and action items. Director Poulter seconded the motion, which carried unanimously.

WATER QUALITY PROTECT (RECREATIONAL FACILITIES)

Mr. Edwards stated AECOM has provided the plans to the U.S. Army Corps of Engineers.

ACTION ITEMS

Director Renberg reported the website has been updated. She also reviewed a report regarding visits to the website.

The Board then reviewed and discussed the action items list.

There being no other business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

ACTION LIST

1. ABHR will prepare RFP for program manager at Central Green.

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