

MINUTES

WILLOW FORK DRAINAGE DISTRICT

November 10, 2016

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on November 10, 2016, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
John Poulter	Secretary
Dan Smith	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Robert Serrett of Falcon Ranch HOA; Andrew and Matthew Dunn of On-Site Protection LLC; Yvonne Arceneaux, Parks Director; Drew Holeman, Assistant to Ms. Arceneaux; Robert Stowe and Mike Price, residents of the District; Rich Rankin of Severn Trent Services, Inc.; Matt Klein of TBG Partners; Fran Matuska of F. Matuska, Inc.; Dawn Mouton, and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Stephen M. Robinson and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous meeting. Director Poulter moved to approve the minutes. Director Renberg seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Serrett asked if the segment of sidewalk that is missing which connects Falcon Landing to Willow Fork Park will be constructed by the District. The Board stated they are currently reviewing ownership information for all the areas designated for trails.

SECURITY SERVICES

Mr. Andrew Dunn reviewed the security report, a copy of which is attached. Director Poulter stated the high level of patrolling will continue for several months after electronic monitoring starts to determine what level will be needed. After discussion,

Director Poulter moved to approve the report. Director Renberg seconded the motion, which carried unanimously.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He updated the Board regarding ongoing repairs. Director Renberg moved to approve the report and invoice. Director Smith seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. Ms. Matuska requested the addition of two additional persons to handle online banking. After review and discussion, Director Poulter moved to approve the bookkeeper's report, payment of the bills, and the additional authorized personnel. Director Renberg seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Poulter moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Schroeder reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Schroeder updated the Board regarding ongoing and completed repairs. He also reviewed a proposal for graffiti removal for VA12 and the Diversion Channel. Mr. Wempe stated Harris County confirmed they are maintaining T-103-00-00 and T-103-01-01. In response to a question from Mr. Serrett, Mr. Schroeder stated Champions does treat for ants on District facilities.

After review and discussion, Director Renberg moved to approve the operator's report and the graffiti removal. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe reviewed the engineer's report, a copy of which is attached, and noted FEMA has approved a Letter of Map Revision submitted by Fort Bend County, but there were no changes in the flood plain within the District.

Mr. Wempe updated the Board regarding the Barker Reservoir Study. He stated AECOM has completed the initial study and would like to meet with ABHR and schedule a meeting to review findings.

Mr. Wempe updated the Board regarding the water quality project and stated AECOM recommends approval of a 30-day time extension.

The Board reviewed the MS-4 action item list attached to the engineer's report.

After review and discussion, Director Renberg moved to approve the engineer's report, change order, and action items. Director Poulter seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein presented the contracts for the toddler playground and a change order in the amount of (\$38,505.85). He also updated the Board regarding construction and the status of power at Willow Fork Park. Director Renberg then moved to approve the report and change order. Director Poulter seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux discussed upcoming events.

CURRENT EVENTS AND ACTION ITEMS

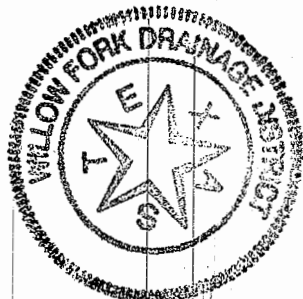
Director Robinson reported on the Willow Fork Park Opening and the Presidential Election. In response to a question from Director Robinson, Ms. Arceneaux stated she plans numerous events with the diverse population of the area in mind.


Director Robinson presented the speech he will give at Central Green honoring U.S Veterans.

Director Ward updated the Board regarding his health.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on December 8, 2016, at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

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