

MINUTES
WILLOW FORK DRAINAGE DISTRICT

February 13, 2014

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on February 13, 2014, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Greg Sissel of BKD LLP; Yvonne Arceneaux; Mike Price, District resident; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Pete Simpson of TBG Partners ("TBG"); Lou Triche and Dennis Tiff of Champions Hydro-Lawn, Inc. ("Champions"); Robert Wempe of AECOM Technical Services, Inc. ("AECOM"); and Annette Stephens and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the January 9, 2014, meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Price stated he had company from out of state, and they commented how wonderful Central Green is.

SECURITY SERVICES

Director Poulter reviewed the security report. He stated a citation was issued on February 9, 2014, to a person driving on the banks of one of the channels. He stated when construction of the 32-acre park starts, he will ask the officers to patrol the area. After review and discussion, Director Renberg moved to approve payment of the officers and patrolling of the 32-acre park once construction begins. Director Poulter seconded the motion, which carried unanimously.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Poulter seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Poulter moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Tiff requested authorization to proceed with the gabion removal on VA3 for an estimated cost of \$27,491.00 and to desilt a portion of VA12 at Gaston for an estimated cost of \$37,432.00.

After review and discussion, Director Poulter moved to approve the operator's report, the repairs, and the March mowing, the desilting of VA12, and the gabion removal pending environmental attorney approval. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Wempe next updated the Board regarding MS-4 Year 7 implementation items and distributed the Year 7 task list. He stated the new permit became effective December 13, 2013, and the new plan will need to be filed by June 11, 2014.

Mr. Wempe updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Wempe updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

Mr. Wempe updated the Board regarding the U.S. Army Corps of Engineers matters and stated he had no items for Board consideration.

Mr. Wempe next updated the Board regarding the storm water quality project along the Diversion Channel. He stated the project will be advertised and bids taken within the next several months.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 Year 7 action items and the Year 7 task list. Director Smith seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MATTERS

Director Joseph updated the Board regarding Association matters. He stated the quarterly meeting will be held February 14, 2014. He stated NAFSMA is holding a seminary on February 21, 2014, which he and Director Poulter will attend. He also passed out a news article regarding City of Houston material weaknesses found in its audit.

PARK MATTERS

Mr. Simpson updated the Board regarding park matters and stated he had no items for approval. Ms. Stephens requested the Board to approve a Resolution Requesting Appraisal of Property and Certificate of Estimated Value. After discussion, Director Renberg moved to adopt a Resolution Requesting Appraisal of Property and Certificate of Estimated Value. Director Smith seconded the motion, which carried unanimously.

2014 DIRECTORS ELECTION

Ms. Hopper discussed procedures related to the 2014 Directors Election. She reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors during the 2014 Directors Election Period. Following review and discussion, Director Renberg moved to adopt a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2014 Directors Election Period appointing Patti Hopper as the agent of the Secretary of the Board of Directors to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Smith seconded the motion, which was approved by unanimous vote.

Ms. Hopper reported on requirements to file a Notice of Deadline to File Applications for Place on the Ballot for the 2014 Directors Election. Following

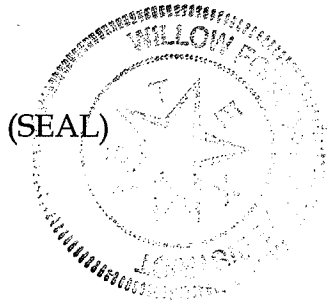
discussion, Director Renberg moved to authorize the Secretary's agent to post the notice as required. Director Smith seconded the motion, which was approved by unanimous vote.

Ms. Hopper discussed exemptions from using electronic voting systems during the 2014 Directors Election. She stated that the District is exempt from using an electronic system because the last Director Election was cancelled. Following discussion, Director Renberg moved to authorize the Secretary's agent to publish Notice of Exemption in a newspaper of general circulation. Director Smith seconded the motion, which was approved by unanimous vote.

Ms. Hopper stated that the District may contract with Fort Bend County (the "County") to conduct the District's 2014 Directors Election. After discussion, Director Renberg moved to contract with the County to administer the District's elections, adopt the Order Calling Directors Election, and authorize preparation and posting of any required notices. Director Smith seconded the motion, which was approved by unanimous vote. The Board concurred it was not necessary to set pay for election officials since the County will be appointing the election officials to assist in the elections.

ACTION ITEMS

There being no other business to come before the Board, the meeting was adjourned.



The image shows a handwritten signature in black ink, which appears to be "J. Smith". Below the signature is a solid horizontal line.

Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on March 13, 2014 at 11:30 a.m.

LIST OF ATTACHMENTS TO MINUTES

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