

MINUTES
WILLOW FORK DRAINAGE DISTRICT

March 8, 2012

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on March 8, 2012, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Scott Lyons	Vice President
Joe Robinson	Secretary
Darrell Kainer	Assistant Vice President
April Renberg	Assistant Secretary

and all of the above were present, except Director Kainer, thus constituting a quorum.

Also present at the meeting were the persons on the attached attendance list; Julie Williams of Rathmann & Associates; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Bill Odle and Matt Klein of TBG Partners; Lou Triche and Dennis Tiff of Champions Hydro-Lawn, Inc. ("Champions"); Melinda Garza and Melissa Meyer of AECOM, Inc. ("AECOM"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the February 9, 2012, meeting. After review and discussion, Director Lyons moved to approve the minutes. Director Renberg seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

No one from the public addressed the Board.

SECURITY SERVICES

Director Lyons reviewed the security report. Discussion ensued regarding vehicular traffic on the channels.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached. He stated the decal installation is ongoing.



BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. The Board expressed its intent to reimburse the operating account from future bond proceeds for the ProWorx invoice. Ms. Matuska stated the Association of Water Board Directors ("AWBD") is having a breakfast and the Board can sign up online if they wish to attend. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Lyons seconded the motion, which passed by unanimous vote.

ANNUAL REPORT

Mr. Robinson stated the District is required to file an Annual Report with the appropriate information depositories in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12. He then reviewed the District's Annual Report with the Board. After review and discussion, Director Robinson made a motion to approve the Annual Report and authorize filing of same with the appropriate information depositories. Director Renberg seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

ADOPT RESOLUTION CONCERNING TAX COLLECTION PROCEDURES AND RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Mr. Robinson presented to the Board a Resolution Concerning Exemptions from Taxation. He explained that the resolution provides for the exemption of \$30,000 of the appraised value of residential homesteads for residents who are disabled or 65 years of age or older. He also stated the resolution rejects the general homestead exemption and the exemption for travel trailers. After review and discussion, Director Robinson moved to adopt the Resolution Concerning Exemptions from Taxation. Director Renberg seconded the motion, which passed unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of ditches.

Mr. Tiff reviewed pictures of the sinkhole/pipe failure on VA9 at the Willow Fork Country Club. He stated the estimated cost to make the repair is \$9,900.00.



Mr. Tiff reviewed pictures of graffiti removal on Willow Fork at Peek Road.

Mr. Tiff updated the Board regarding the request to place additional protection on an interceptor pipe. He stated the work has been done.

Mr. Tiff stated desilting of VA10 at Heritage Grand is complete.

After review and discussion, Director Renberg moved to approve the operator's report, repair of the sinkhole on VA9, the Spring fertilization, and the April mowing. Director Robinson seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Ms. Garza submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Robinson updated the Board regarding discussions with the U.S. Army Corps of Engineers ("USACE"). He stated Pillsbury believes the District can proceed under the national permit. Ms. Garza stated she is coordinating with Gindi Vincent's office.

Ms. Garza stated she met with the USACE regarding drainage issues in this area but has not yet received a response to AECOM's suggested solutions.

Ms. Garza updated the Board on the Grand Lakes development and stated she had no items for the Board's approval.

Ms. Garza updated the Board on Meadowbrook Farms and stated she had no items for the Board's approval.

Ms. Garza next updated the Board regarding MS-4 Year 5 implementation items and the budget. She stated the public education materials will be forwarded to Les Lee.

Ms. Garza updated the Board regarding the environmental study for the proposed storm water quality feature.

Ms. Garza updated the Board on the status of the new drainage model.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 items listed in the engineer's report, including approval of the updated MS-4 Year 5. Director Robinson seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MEETINGS MATTERS

Director Robinson updated the Board regarding the Fort Bend Flood Management Association and the ABWD conference.



PARK MATTERS, BOND APPLICATION, AND WEBSITE

Mr. Odle distributed an update of the Phase 1 Park projects, a copy of which is attached.

Mr. Klein reviewed the plans and specifications for each of the school projects at Creech Elementary, Exley Elementary, Fielder Elementary, Kilpatrick Elementary, Williams Elementary, Beck Junior High, Beckendorff Junior High, McMeans Junior High, Cinco Junior High, and Cinch Ranch High School. He then reviewed the bidding process. He stated the project will be advertised twice, and bids will be taken on April 5. He stated the contract will be awarded at the April meeting. Meagan Perkins of Williams Elementary thanked the Board for their hard work and going forward with the school projects. Ms. Peruzzi thanked the Board. She stated she has a handicapped child, and the school improvements will make a huge difference.

Mr. Klein next reviewed the plans and specifications for Freedom Park Baseball Complex and requested authorization to advertise for bids.

Ms. Salazar stated the park bond application has been filed.

After discussion, Director Renberg moved to approve the plans and specifications for the school projects and Freedom Park and authorize advertisement for bids. Director Lyons seconded the motion, which carried unanimously.

BOND ANTICIPATION NOTE

Mr. Robinson stated the sale of the bond anticipation note is scheduled for the April meeting.

AUTHORIZE FILING OF REQUIRED DOCUMENTATION OF EMINENT DOMAIN AUTHORITY IN TEXAS

Mr. Robinson stated that pursuant to Chapter 2206.101(d), Texas Government Code, as added by Senate Bill 18, 82nd Regular Session, the District is required to file documentation of its eminent domain authority in Texas with the Texas Comptroller of Public Accounts. He reviewed the Required Documentation of Eminent Domain Authority in Texas with the Board. Following review and discussion, Director Robinson moved to authorize ABHR to file the Required Documentation of Eminent Domain Authority in Texas with the Texas Comptroller of Public Accounts and direct that the Documentation be filed appropriately and retained in the District's official records. Director Lyons seconded the motion, which passed by unanimous vote.

ACTION ITEMS

The Board then reviewed and discussed the action items list.



There being no other business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

