

MINUTES
WILLOW FORK DRAINAGE DISTRICT

December 13, 2012

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on December 13, 2012, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Scott Lyons	Vice President
Joe Robinson	Secretary
Darrell Kainer	Assistant Vice President
April Renberg	Assistant Secretary

and all of the above were present, except Director Kainer, thus constituting a quorum.

Also present at the meeting were Mike Price and R.J. Linton, District residents; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Matt Klein of TBG Partners ("TBG"); Lou Triche and Dennis Tiff of Champions Hydro-Lawn, Inc. ("Champions"); Dan Edwards of AECOM Technical Services, Inc. ("AECOM"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the November 8, 2012, meeting. After review and discussion, Director Renberg moved to approve the minutes. Director Lyons seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

No one from the public wished to address the Board.

SECURITY SERVICES

Director Lyons reviewed the security report.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached.



BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Lyons seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of ditches.

Mr. Tiff requested authorization to remove silt at Cinco Ranch Boulevard for an estimated cost of \$500.

Mr. Tiff requested authorization to remove graffiti inside a box culvert on VA12 at Gaston for a cost of \$300.

Mr. Tiff requested authorization to remove silt from VA9 (from VA9b to the end of VA9) for an estimated cost of \$26,171.00 and to remove silt from VA9 near hole 18 on the golf course for \$12,995.00. He also reviewed options for placing the silt for both projects. He stated he is still looking at options, but the current estimated cost is \$15,997.00.

Mr. Tiff updated the Board regarding the cost of diesel fuel.

Mr. Tiff reviewed options for covering the backslope interceptor on VA12. He stated one option is to install a grate for a cost of \$800.00.

After review and discussion, Director Lyons moved to approve the operator's report, the January mowing, the repairs, the silt removal from VA9, and putting the grate on the interceptor on VA12. Director Robinson seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Edwards submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Edwards updated the Board regarding the delineation of wetlands for the 32-acre tract leased from Katy Independent School District and other tracts.



Mr. Edwards next updated the Board regarding MS-4 Year 5 implementation items and distributed the Year 6 task list.

Mr. Edwards updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Edwards updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

Mr. Edwards stated the field work has been completed for the delineation of the 2.5-acre tract, and no evidence of wetlands was found. He stated the final report will be submitted to the USACE within the next several weeks.

Mr. Edwards stated field work for the delineation of the 32-acre Katy Independent School District tract has started.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 Year 5 action items, and the Year 6 task list. Director Lyons seconded the motion, which passed by unanimous vote.

Director Ward stated he met with Melinda Salazar and Larry Mueller regarding engineering services. He stated the Board has concurred not to make a change in engineering firms at this time.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MEETINGS MATTERS

Director Robinson reported on Fort Bend Flood Management Association matters. He also reviewed a budget comparison showing the Association had excess funds.

PARK MATTERS, BOND APPLICATION, AND WEBSITE

Mr. Klein distributed an update of the Phase 1 Park projects, a copy of which is attached.

Mr. Klein updated the Board regarding the irrigation system for the Freedom Park Baseball Complex and presented the contracts for execution.

Mr. Klein updated the Board regarding the Freedom Park field improvements and recommended approval of Change Order No. 2 because the fields were larger than anticipated. Director Renberg then moved to approve the change order. Director Robinson seconded the motion, which passed unanimously.

Mr. Klein updated the Board regarding the school improvement projects located at Creech Elementary, Exley Elementary, Fielder Elementary, Kilpatrick Elementary, Williams Elementary, Beck Junior High, Beckendorff Junior High, McMeans Junior High,



Cinco Junior High, and Cinco Ranch High School. Mr. Odle reviewed and recommended approval of Change Order No. 3 to anchor the benches at Kilpatrick Elementary School. Director Lyons then moved, based on Mr. Klein's recommendation, to approve the change order. Director Renberg seconded the motion, which carried unanimously.

Mr. Klein updated the Board regarding design of the trails along VA3 at Cinco High School and VA3 at Falcon Ranch.

Mr. Klein updated the Board regarding the Community Green Project and reviewed and recommended approval of a proposal from HVJ Associates for soil testing. Director Renberg moved to approve the proposal. Director Lyons seconded the motion, which carried unanimously.

Mr. Edwards stated AECOM solicited bids for the well work and both bids came in over \$50,000. He requested authorization to advertise for bids.

Mr. Klein updated the Board regarding preparation of Park bond application no. 2.

Director Renberg then moved to approve the report and action items. Director Robinson seconded the motion, which carried unanimously.

WATER QUALITY PROJECT (RECREATIONAL FACILITIES)

Mr. Robinson stated AECOM has provided the plans to the U.S. Army Corps of Engineers.

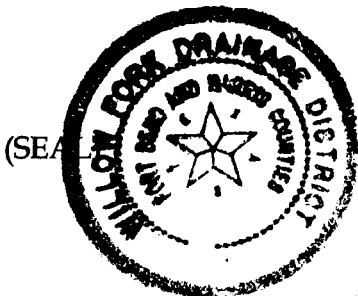
2002 ARBITRAGE REBATE REPORT

The Board next reviewed the 2002 Arbitrage Rebate Report and noted no payments were due the Internal Revenue Service.

ACTION ITEMS

The Board then reviewed and discussed the action items list.

There being no other business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

