

MINUTES
WILLOW FORK DRAINAGE DISTRICT

July 11, 2013

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on July 11, 2013, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present except Director Poulter, thus constituting a quorum.

Also present at the meeting were Ken Braden of the Falcon Ranch HOA; Mike Price, District resident; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Matt Klein of TBG Partners ("TBG"); Lou Triche and Dennis Tiff of Champions Hydro-Lawn, Inc. ("Champions"); Robert Wempe of AECOM Technical Services, Inc. ("AECOM"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

APPROVE MINUTES

The Board reviewed the minutes of the June 13, 2013, meeting. Director Ward stated that the Board informed the Fort Bend Economic Development Council at the June meeting that they would make a decision regarding membership at the July meeting; however, the Board made a decision at the parks Board meeting held later in June. After review and discussion, Director Renberg moved to approve the minutes. Director Robinson seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Braden introduced himself to the Board. He stated he had questions regarding the trails being constructed. He stated he would stay after the meeting to discuss his questions with Mr. Klein after the meeting.

SECURITY SERVICES

Director Ward reviewed the security report. He stated that Director Poulter indicated the officers signed the new contracts. The Board concurred to continue to review security needs as parks and trails are developed.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Renberg seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of ditches.

Mr. Tiff updated the Board regarding the repair of the erosion on VA10 at Heritage Grand.

Mr. Tiff requested authorization to repair two sinkholes and one pipe failure on the Diversion Channel at Mason for a cost of \$11,000.00 and \$4,995.00, respectively.

After review and discussion, Director Renberg moved to approve the operator's report, the repairs, and the August mowing. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Wempe next updated the Board regarding MS-4 Year 6 implementation items and distributed the Year 6 task list.

Mr. Wempe updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Wempe updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

Mr. Wempe stated a meeting will be held with the U.S. Army Corps of Engineers on July 23.

After review and discussion, Director Smith moved to approve the engineer's report, the MS-4 Year 6 action items and the Year 6 task list, Director Renberg seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MATTERS

Director Robinson reported on Association matters. He distributed a newspaper article regarding flood insurance. Mr. Robinson stated the Federal Government will be increasing premiums on an actuarial basis.

PARK MATTERS, BOND APPLICATION, AND WEBSITE

Mr. Klein stated he will present his report at the parks meeting.

Director Renberg reported on the website.

ACTION ITEMS

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ACTION LIST

1. None.

LIST OF ATTACHMENTS TO MINUTES

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