

MINUTES

WILLOW FORK DRAINAGE DISTRICT

June 8, 2017

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on June 8, 2017, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Yvonne Arceneaux, Parks Director; Drew Holeman, Assistant to Ms. Arceneaux; Rich Rankin of Severn Trent Services, Inc.; Fran Matuska of F. Matuska, Inc.; Lou Triche, Dawn Mouton, and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter moved to approve the minutes as amended. Director Robinson seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from residents.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He stated no action was necessary.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Robinson seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. No action was necessary.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Schroeder reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Schroeder reviewed proposals to repair slope erosion on Va1 for \$115,750.00; silting 400 linear footage of the concrete aprons on Va14 for \$4,250.00; and graffiti removal on the T103-00-00 bridge located at Cinco Lakes Drive for \$1,350.00. In response to a question from Director Robinson, Mr. Schroeder stated he requests input from the District's engineer when planning slope erosion repairs. Director Robinson requested Mr. Schroeder to contact the resident who called in the silt issue to let her know it's being addressed.

Mr. Schroeder updated the Board regarding ongoing and completed repairs.

After review and discussion, Director Robinson moved to approve the operator's report, the proposals, and the action items. Director Duncan seconded the motion, which carried unanimously.

Mr. Schroeder then discussed the reasons and importance of desilting. Ms. Mouton stated she is working with a Boy Scouts leader regarding the children's book exchange kiosk.

ENGINEER'S REPORT

Mr. Klein reviewed the engineer's report, a copy of which is attached.

Mr. Wempe updated the Board regarding the water quality project and stated weekly meetings are held with the contractor to monitor progress.

The Board reviewed the MS-4 action item list attached to the engineer's report.

No action was necessary.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein updated the Board regarding park matters. In response to a question from Director Duncan, Ms. Mouton stated the trail contractor has been notified to clean up construction debris, including nails. Discussion ensued regarding a resident complaint about flowers being pulled out by the root at Willow Fork Park. Ms. Mouton stated a sheriff visited the home, and the persons did not realize it was a violation of

park rules. She stated they were using the plants for medicinal purposes. Director Robinson moved to write a warning letter to the persons notifying them that defiling District property is a violation for which they could be fined. Director Poulter seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

There was no discussion on this matter.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including the 85th Regular Session of the Texas Legislature, Katy Independent School District, and the upcoming Association of Water Board Directors conference.

There being no other business to come before the Board, the meeting was adjourned.


Secretary Board of Directors

(SEAL)

