

WILLOW FORK DRAINAGE DISTRICT
PARK MATTERS

February 22, 2017

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in special session, open to the public, on February 22, 2017, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
John Poulter	Secretary
Dan Smith	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Mary Coovert and Trina Maxwell, members of the public; Ken Braden, Mike Price, Robert Stowe, Gregg Nady, Lisa Kinzel, and Neil Stillman, residents of the District; Yvonne Arceneaux, Parks Director; Andrew Dunn of On-site Protection LLC ("On-site"); Dray Holeman, Assistant to Ms. Arceneaux; Bob Wempe of AECOM; Matt Klein of TBG Partners ("TBG"); Dawn Mouton and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP.

MINUTES

The Board first reviewed the minutes of the previous Parks Board meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM THE PUBLIC

Mr. Stillman updated the Board regarding nature events at Willow Fork Park. He stated the astronomy event is planned for April. He stated the Audubon is scheduled for April 8. Mr. Stillman stated a butterfly petting zoo is scheduled for May. He stated he has contacted Katy Independent School District regarding art projects at the Park.

SECURITY SERVICES

Mr. Dunn reported on security matters, including car burglaries at Exploration Park and several incidents at Willow Fork Park.

Mr. Dunn updated the Board regarding the installation of a camera at Exploration Park. He stated he is working with CenterPoint regarding the pole and meter locations. The Board requested signs be installed telling visitors not to leave valuables in their cars.

Mr. Dunn stated a meeting has been scheduled with Director Poulter and Deputy Stark to discuss trends and patrolling needs.

Director Poulter moved to approve the report and payment of the security invoice. Director Renberg seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

CHAMPIONS MAINTENANCE REPORT

Mr. Schroeder reviewed the maintenance report, a copy of which is attached. He distributed an example of the feral hog signs.

Mr. Schroeder stated he would bring proposals for plantings at Exploration Park and Central Green in the spring.

Discussion ensued regarding a resident's concern regarding people on the sidewalks at Willow Fork Park being hit by discs. Mr. Klein stated this item may not be eliminated completely, but he will look at moving several of the baskets that are close to walkways.

PARK MANAGER REPORT

Ms. Mouton discussed parks management issues. She stated the electrical troubleshooting work at Central Green has started. She stated the restrooms at Willow Fork Park will open once the signs regarding proper disposal of paper goods are installed. Ms. Mouton requested authorization to install new locks on the restrooms at Willow Fork Park. The Board requested Ms. Mouton to bring a proposal for review by the Board.

REPORT FROM TBG PARTNERS

Mr. Klein reported on landscape architect matters. A copy of the report is attached.

Mr. Klein updated the Board regarding Willow Fork Park and recommended approval of Change Order No. 3 in the amount of \$108,909.25. A copy of the change order is attached.

Mr. Klein updated the Board on the status of the toddler playground at Exploration Park. He stated there were no items for approval.

Mr. Klein updated the Board on matters concerning Phase 3 Trails. Mr. Klein stated AECOM and ABHR are verifying ownership of the proposed trail locations. After review and discussion, Director Renberg moved to approve the report and change order. Director Poulter seconded the motion, which carried unanimously.

ENGINEERING REPORT

Mr. Wempe reported on engineering matters.

Director Renberg left the meeting.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux reported on Central Green matters. She updated the Board regarding upcoming events, including the Willow Fork Park Grand Opening.

PARKS COMMITTEE RECOMMENDATIONS

There were no additional recommendations.

CURRENT EVENTS

Director Robinson discussed current events concerning flooding, the Texas Legislature, rollback taxes, and the EPA.

REVIEW ACTION LIST AND DISCUSS MEETING SCHEDULE AND ITEMS FOR INCLUSION ON NEXT AGENDA

The Board concurred to have the next parks meeting on March 22, 2017, at the regular time.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



John C. Poulter
Secretary, Board of Directors