

MINUTES
WILLOW FORK DRAINAGE DISTRICT

April 22, 2015

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in special session, open to the public, on April 22, 2015, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Ken Serrett, Mike Price, and Robert Stowe, residents of the District; Yvonne Arceneaux, Parks Director; Fran Matuska of F. Matuska, Inc.; Bob Wempe of AECOM; Matt Klein of TBG Partners ("TBG"); Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); and Annette F. Stephens and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

MINUTES

The Board first reviewed the minutes of the March 6, 2015, Board meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Robinson seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Serrett stated a resident asked if lighting would be installed along the trails. The Board stated this would be too cost prohibitive.

Mr. Stowe stated the Cinco Ranch HOA meeting will be held May 25 at the Cinco Ranch Library and invited the Board to attend. The Board concurred to review their calendars and RSVP.

ENGINEERING MATTERS

Mr. Wempe updated the Board regarding engineering matters. He presented the contracts for the Willow Fork Park site work.

Discussion ensued regarding the parking at Exploration Park and landscaping along the South side of Cinco 1 wastewater treatment plant. Mr. Klein and Mr. Wempe stated landscaping along the south side of the plant will be included in the water quality project. In response to a question from Director Robinson, Mr. Wempe stated the walkway for the head-in parking will be at the front of the cars, so that people will not walk in the roadway. He stated he will send the plans to the Cinco 1 engineer. Director Smith then moved to approve the engineer's report and action items. Director Robinson seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Director Renberg seconded the motion, which passed by unanimous vote.

REPORT FROM CHAMPIONS HYDRO-LAWN

Mr. Mattingly reviewed pictures of Central Green and Falcon Landing Trail maintenance. Mr. Mattingly reported on projects in progress, including drainage issues and landscape projects.

REPORT FROM TBG PARTNERS

Mr. Klein reviewed the landscape architect's report, a copy of which is attached.

Mr. Klein updated the Board regarding Willow Fork Park and presented the contracts for execution.

Mr. Klein updated the Board regarding Exploration Park and reviewed and recommended approval of Pay Estimate No. 10 in the amount of \$263,432.54, payable to DL Meacham. Director Renberg stated the official opening is scheduled for May 21 at 11:00 a.m. with a rain date of May 28.

Mr. Klein updated the Board regarding design of the access road and parking for Exploration Park and stated TBG and ABHR are coordinating agreements with Fort Bend County.

Mr. Klein updated the Board regarding the pedestrian bridges at Cinco Ranch High School and recommended approval of Pay Estimate No. 2 for testing in the amount of \$486.62.

Mr. Klein updated the Board regarding the Central Green security system and stated he had no items for approval.

Mr. Klein updated the Board regarding the pilot park and trail signage and stated he had no items for approval.

Director Smith then moved to approve the report, and based on Mr. Klein's recommendation, approve the pay estimates. Director Poulter seconded the motion, which carried unanimously.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux updated the Board regarding Central Green matters, including a calendar of upcoming events and the budget. She updated the Board regarding her search for a new part-time assistant. After review and discussion, Director Renberg moved to approve the report and the event contracts, subject to attorney review. Director Poulter seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

The Parks Committee had no recommendations.

NEW PROJECTS

No new projects were presented for consideration.

INTERLOCAL AGREEMENT WITH FORT BEND COUNTY

Ms. Stephens reviewed the terms but stated no action was necessary.

CURRENT EVENTS

Directors Robinson and Ward discussed the AWBD breakfast and updated the Board regarding current events.

LEASES, EASEMENTS, AND OTHER REAL ESTATE MATTERS

There was no discussion on this item.

There being no other business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

