

MINUTES  
WILLOW FORK DRAINAGE DISTRICT

March 10, 2016

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on March 10, 2016, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Julie Williams of Rathmann and Associates, L.P.; Yvonne Arceneaux, Parks Director; Mike Price and Ken Surrett, residents of the District; Bob Wempe of AECOM; Rich Rankin of Severn Trent Services, Inc.; Fran Matuska and Katie White of F. Matuska, Inc.; Lou Triche, Shay Walker, and Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); and Annette Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from the public.

SECURITY SERVICES

Director Poulter reported on security activities. He reported on action at Exploration Park. The Board concurred to reconsider lighting at the Park. After discussion, Director Poulter moved to approve the report and pay the invoice. Director Renberg seconded the motion, which carried unanimously.

## MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He recommended the Board clean out the line at Exploration Park once the water level recedes. Director Poulter then moved to approve the report, invoice, and repair. Director Smith seconded the motion, which passed by unanimous vote.

## BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

## TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Smith seconded the motion, which carried unanimously.

## RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Williams reviewed an analysis of the impact various levels of over 65/ disabled exemptions would have on the tax rate. A copy of the analysis is attached. The Board reviewed a proposed Resolution Concerning Exemptions from Taxation. The Board concurred to grant a \$50,000 exemption for persons over 65 and/or disabled. Director Robinson then moved to adopt the Resolution Concerning Exemptions from Taxation granting a \$50,000 exemption for persons over 65 and/or disabled. Director Renberg seconded the motion, which carried unanimously.

## OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Mattingly reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels. He reported a new sinkhole has developed on VA9b next to the water plant.

Mr. Mattingly updated the Board regarding the slope paving project on VA1 and stated CenterPoint issued an \$1,800 credit to move the power pole.

Mr. Mattingly reported on sediment on VA10 at Marsden Park and stated he will keep an eye on it.

After review and discussion, Director Smith moved to approve the operator's report, the April mowing, and the action items. Director Robinson seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe reviewed the engineer's report, a copy of which is attached.

Mr. Wempe stated Fort Bend County is updating of the floodplain maps and filing a letter of map revision with FEMA. He stated there is no impact on the District.

Mr. Wempe updated the Board regarding the water quality project and reviewed and recommended approval of Pay Estimate No. 13 in the amount of \$270,535.84, payable to BRH-Garver, and a 16-day time extension.

Mr. Wempe stated the MS-4 action item list is attached to the engineer's report.

After review and discussion, Director Smith moved to approve the engineer's report, pay estimate, time extension, and action items. Director Poulter seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

The Board discussed the establishment of a "friends" group for Willow Fork Park. Director Renberg updated the Board regarding security and stated a special meeting will be held to review the proposals.

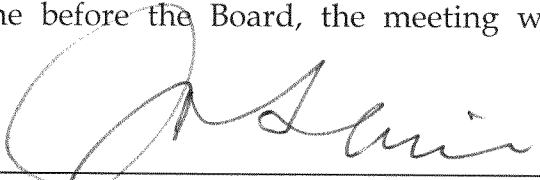
REPORT FROM PARKS DIRECTOR

There was no report.

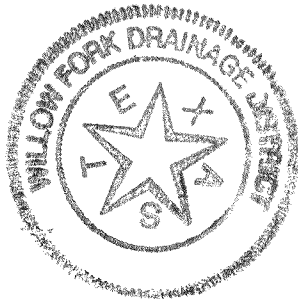
CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events, including the State of the County address by Judge Hebert. Ms. Arceneaux stated NFL Play 60 will occur next Saturday.

There being no other business to come before the Board, the meeting was adjourned.

  
Secretary, Board of Directors

(SEAL)



ACTION LIST

1. The Board will next meet on April 14, 2016, at 11:30 a.m.

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