

MINUTES

WILLOW FORK DRAINAGE DISTRICT

August 11, 2016

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on August 11, 2016, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Andrew Dunn and Terry Starkey of On-Site Protection LLC; Bob Coyer from MUD 8; Yvonne Arceneaux, Parks Director; Drew Holeman, Assistant to Ms. Arceneaux; Robert Stowe, resident of the District; Bob Wempe of AECOM; Rich Rankin of Severn Trent Services, Inc.; Matt Klein of TBG Partners; Fran Matuska of F. Matuska, Inc.; Shea Walker and Jerry Schroeder of Champions Hydro-Lawn, Inc. ("Champions"); and Annette F. Stephens and Patti Hopper of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous two meetings. Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

Mr. Stowe reported the Cinco Ranch Monument signs are damaged, and he believes CenterPoint is responsible. The Board stated they would follow up on this issue.

SECURITY SERVICES

Director Poulter reported on security activities. He stated he has been in communication with Deputy Stark regarding future security needs once Willow Fork Park opens. Mr. Dunn reviewed the proposed security contract. After review and discussion, Director Poulter moved to approve the agreement, with Option 400 video at

Willow Fork Park monitoring and Option 200 for Exploration Park; without the optional security consultant fee; and patrolling to begin immediately at Exploration Park and on August 22 at Willow Fork Park, subject to revising the insurance language and attorney review and approval. After discussion, Director Poulter moved to approve the report, approve the monitoring contract, and pay the invoice. Director Ward seconded the motion, which carried unanimously.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin reviewed the storm sewer maintenance report, a copy of which is attached. He stated he will have a recommendation for outfall repairs at the next meeting.

Director Smith moved to approve the report. Director Renberg seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote. Ms. Matuska reviewed the draft budget for the fiscal year ending September 30, 2017.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Renberg seconded the motion, which carried unanimously.

2016 TAX RATE

The Board tabled this item.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Schroeder reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Schroeder updated the Board regarding ongoing and completed repairs.

Mr. Schroeder stated the box culvert for T-103-02-00, T103-01-00, and T103-01-01 needs to be cleaned out.

Mr. Schroeder stated there is a large area of erosion on V9b South.

Mr. Schroeder reviewed pictures of debris from an old fence dumped behind a home.

The Board asked the repair proposals to be brought to the Parks meeting.

After review and discussion, Director Smith moved to approve the operator's report, the September mowing, and the action items. Director Poulter seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe reviewed the engineer's report, a copy of which is attached.

Mr. Wempe stated he had nothing new to report on the updated floodplain maps being reviewed by FEMA.

Mr. Wempe updated the Board regarding the drainage study on the reservoir.

Mr. Wempe updated the Board regarding the water quality project and reviewed and recommended approval of Change Order No. 1 in the amount of (\$466,283.66).

Mr. Wempe stated the County has determined to install a rain gauge in Willow Fork.

Mr. Wempe stated the MS-4 action item list is attached to the engineer's report.

After review and discussion, Director Smith moved to approve the engineer's report, change order, and action items. Director Renberg seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein updated the Board regarding new playground equipment at Exploration Park for toddlers. He also updated the Board regarding the status of Willow Fork Park.

REPORT FROM PARKS DIRECTOR

Ms. Arceneaux discussed upcoming events.

CURRENT EVENTS AND ACTION ITEMS

Director Ward stated registration is open for the AWBD winter conference.

Director Ward updated the Board regarding his health.

Director Robinson updated the Board regarding current events.

There being no other business to come before the Board, the meeting was adjourned.



Asst. Secretary, Board of Directors

(SEAL)

