

MINUTES
WILLOW FORK DRAINAGE DISTRICT

November 14, 2013

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on November 14, 2013, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
April Renberg	Vice President
Joe Robinson	Secretary
Dan Smith	Assistant Vice President
John Poulter	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Joe Ristuccia of the Cinco Ranch HOA; Yvonne Arceneaux; Mike Price, District resident; Rich Rankin of Severn Trent Services; Fran Matuska of F. Matuska, Inc.; Bill Odle and Matt Klein of TBG Partners ("TBG"); Lou Triche, Dennis Tiff, and Shay Walker of Champions Hydro-Lawn, Inc. ("Champions"); Robert Wempe of AECOM Technical Services, Inc. ("AECOM"); and Stephen M. Robinson and Patti Porter Hopper of Allen Boone Humphries Robinson LLP.

MEETING SCHEDULE

The Board discussed the parks meeting schedule. After discussion, the Board concurred to hold a combined meeting for November and December on December 18, 2013, at 12:30 p.m. The Board concurred to hold the regular drainage meeting on its regular date of December 12, 2013, at 11:30 a.m.

APPROVE MINUTES

The Board reviewed the minutes of the October 10, 2013, meeting. After review and discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

REQUEST REGARDING FERAL HOGS

Director Poulter stated he and Director Robinson attended a seminar regarding the feral hog problem in Texas. He stated there are between 2.6 and 3.2 million feral

hogs in Texas. He also discussed the breeding habits, eating habits, and preferred habitat. He stated 66% of the population would have to be eliminated every year to keep the population from growing. He stated Texas A&M is studying the damage being done by feral hogs in urban areas. He stated Champions has agreed to document damage within the District and supply it to Texas A&M. Mr. Ristuccia reviewed pictures of damage to homes in Cinco Ranch. He stated the HOA has contacted Harris County regarding an eradication program. He stated the Corps of Engineers does not support any program to eradicate the hogs and will not allow access to its property. He asked the Board to participate in a group to work toward alleviating the problem. After review and discussion, the Board concurred to participate in a working group and send a representative to meetings.

SECURITY SERVICES

Director Poulter reviewed the security report. He stated it was a relatively quiet month.

Director Poulter stated he met with the coordinating officer regarding areas to be patrolled and expectations.

MAINTENANCE OF STORM SEWER LINES

Mr. Rankin distributed the storm sewer maintenance report, a copy of which is attached.

ENGAGE COMPANY TO CONDUCT FINAL REBATE STUDY FOR SERIES 2002 BONDS

The Board next reviewed a proposal from OmniCap Group, LLC, to conduct a rebate study for the Series 2002 Bonds for a fee of \$2,500.00. After review and discussion, Director Robinson moved to engage OmniCap Group, LLC, to conduct the rebate study. Director Renberg seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached, including the checks presented for payment. After review and discussion, Director Robinson moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Poulter seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached. Director Robinson moved to approve the tax report. Director Smith seconded the motion, which carried unanimously.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Tiff reviewed the operator's report with the Board, a copy of which is attached, and reviewed pictures of the ditches and channels.

Mr. Tiff updated the Board regarding desilting of VA12 south of Gaston.

Director Poulter thanked Mr. Tiff for his great service to the District.

Mr. Robinson stated Newland is willing to deed over three tracts to Cinco MUD No. 1 and the District for parks and a well site. Director Renberg moved to authorize the consultants to evaluate the property to determine if it is feasible to acquire the property. Director Smith seconded the motion, which carried unanimously.

After review and discussion, Director Poulter moved to approve the operator's report and the December mowing. Director Smith seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Wempe submitted to the Board the written engineer's report, a copy of which is attached.

Mr. Wempe next updated the Board regarding MS-4 Year 7 implementation items and distributed the Year 7 task list. He stated the Year 6 Annual Report was submitted to the TCEQ on November 7.

Mr. Wempe updated the Board on the Grand Lakes development and stated he had no items for the Board's approval.

Mr. Wempe updated the Board on Meadowbrook Farms and stated he had no items for the Board's approval.

After review and discussion, Director Renberg moved to approve the engineer's report, the MS-4 Year 7 action items and the Year 7 task list. Director Smith seconded the motion, which passed by unanimous vote.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MATTERS

Director Robinson reported the Association will meet in December. He updated the Board regarding the AWBD meeting in October regarding Harris County maintenance of storm drains.

PARK MATTERS

Mr. Klein stated a meeting was held with Harris-Fort Bend 5 regarding use of their effluent.

Director Renberg stated Ms. Arceneaux has a person in mind to hire an assistant and requested an authorization for the Parks Committee to meet and retain the person if appropriate. Director Renberg stated the District park domain name has been conveyed to the District and esiteful will host the site for \$12,000 a year. Ms. Arceneaux reviewed the January-March budget.

Mr. Klein requested authorization to design the 32-acre park solar power system. After review and discussion, Director Smith moved to authorize design of the solar power system. Director Renberg seconded the motion, which carried unanimously.

Mr. Klein recommended award of a contract for 32-acre park tree relocation project to Stewart Builders in the initial contract amount of \$17,624.00. Director Smith then moved, based on Mr. Klein's recommendation, to award the contract to Stewart Builders. Director Renberg seconded the motion, which carried unanimously.

Mr. Klein reviewed a rendering of the Central Green Butterfly Sculpture.

Mr. Klein recommended award of the contract for the Central Green Information Kiosk in an amount not to exceed \$22,500.00 with Fithco - MDKS supply the kiosk and ProWorx supplying the graphics. Director Smith then moved, based on Mr. Klein's recommendation, to award the contract in an amount not to exceed \$22,500.00. Director Renberg seconded the motion, which carried unanimously.

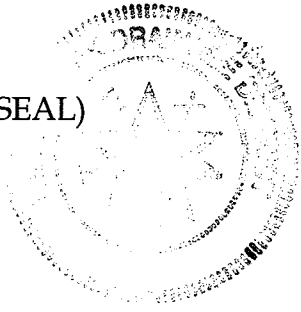
Mr. Klein next updated the Board regarding the Central Green Decomposed Granite Replacement and recommended approval of Pay Estimate No. 2 in the amount of \$9,617.00, payable to Tribble & Stevens. Director Smith then moved, based on Mr. Klein's recommendation, to approve Pay Estimate No. 2. Director Renberg seconded the motion, which carried unanimously.

Mr. Klein updated the Board regarding the Central Green Audio Visual Equipment and recommended approval of Pay Estimate No. 1 and Final in the amount of \$15,000.00, payable to Covenant Communications. Director Smith then moved, based on Mr. Klein's recommendation, to approve Pay Estimate No. 1 and Final. Director Renberg seconded the motion, which carried unanimously.

ACTION ITEMS

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in cursive script, appearing to read "Alum".

Secretary, Board of Directors

ACTION LIST

1. The Board will next meet on December 12, 2013 at 11:30 and December 18, 2013 at 12:30.

LIST OF ATTACHMENTS TO MINUTES

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