

MINUTES  
WILLOW FORK DRAINAGE DISTRICT  
PARK MATTERS

May 15, 2024

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by special session, open to the public, on the 15<sup>th</sup> day of May 2024, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

John Savage	President
Gregg Nady	Vice President
Sarah Hubbell	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all of the above were present except Director Bray, thus constituting a quorum.

Also attending the meeting were: Shanna O'Hara of LJA Engineering ("LJA"); Matt Klein and Maeve Burns of TBG Partners ("TBG"); Yvonne Arceneaux, District Park Manager; and Katie Carner and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

Director Savage offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public wishing to make comments, Director Savage moved to the next agenda item.

DISCUSS STATUS OF AND TIMING AND FUNDING FOR TRAIL PROJECTS

Ms. Carner updated the board on Segment X, Y, and Z and stated ABHR is finalizing the Interlocal Agreement with Fort Bend County for the project. The Board inquired about next steps following approval of the Interlocal Agreement with Fort Bend County. Discussion ensued regarding the role of the Army Corps of Engineers with the project.

The Board discussed the timeline for Segment Q and the associated agreements and permits for the project. The Board then inquired about the contribution from Memorial Municipal Utility District for the project.

The Board discussed prioritization and management of the following projects: (i) Segment X, Y, and Z; (ii) Segment Q; (iii) Cinco Ranch Boulevard Underpass; and (iv) Fry Road Underpass. The Board stated they would like to complete all pending projects, but that items (ii), (iii), and (iv) are a priority.

Mr. Klein discussed the construction of a pedestrian bridge necessary for Segment Q. Ms. Carner stated the District may need to acquire an easement from the Harris County Flood Control District for the construction of the bridge.

The Board discussed the scope of work and responsible parties for the Mason Road sidewalk improvements. Discussed ensued regarding next steps for moving forward with the project.

Ms. Carner updated the Board on the Interlocal Agreements associated with the Cinco Ranch Boulevard Underpass and contributions from local entities for the project.

#### PARK MATTERS, INCLUDING CENTRAL GREEN IMPROVEMENTS AND LEASE AGREEMENT

Ms. Burns updated the Board on the site visits at Central Green and Willow Fork Park to review placement of the railing at Central Green and potential locations for the planters at Willow Fork Park.

Ms. Carner updated the Board on the lease agreement with LaCenterra and stated LJA is finalizing the exhibit with the proposed updated lease boundaries. Discussion ensued regarding Change Order No. 2 in the amount of \$32,200.00 from Heritage Construction Services, LLC ("Heritage") for the installation of a railing along Central Green and the relocation of planters from Central Green.

Following review and discussion, Director Nady moved to authorize ABHR to draft correspondence to LaCenterra's attorneys offering to modify the leased property boundaries at Central Green, as discussed, in exchange for LaCenterra paying for the cost of Change Order No. 2. Director Hubbell seconded the motion, which passed unanimously.

The Board discussed plant installation for the planters.

Ms. Burns updated the Board on the solar lights at Willow Fork Park.

Ms. Burns updated the Board on concrete installation at Patti's Patch.

Ms. Burns stated TBG is finalizing the rendering of the map of Willow Fork Park.

The Board discussed disc golf hole number 12 and the potential relocation of the hole. The Board requested for TBG to conduct a site visit of disc golf hole number 12 and review options for relocation of disc golf hole number 12 as soon as possible.

The Board inquired about the potential installation of a climate controlled green room and storage room at Central Green and potential contribution from Cinco Municipal Utility District No. 12 ("MUD 12") for the project.

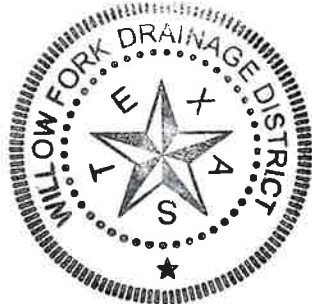
DISCUSS ADDITIONAL TRAIL, PARK, AND SAFETY PROJECTS

The Board discussed developing a master trail plan and the involvement of surrounding entities for potential District projects associated with the master trail plan.

The Board discussed potential joint projects with MUD 12.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

